

Diptford Parish Council Meeting

Tuesday 14th May 2024

Diptford Village Hall

MINUTES

Present Cllrs, Franklin (Chair) (SF), Hill (SH), Peach (CP), Crocker (TC), Carrol (LC), Randall (JR), and Ali Kohler (Clerk)

No members of the public were present.

The Chair welcomed everyone to the meeting.

2024 076 Apologies for absence were received from Cllrs Parker-Davidson (Vice Chair) (SPD), Lethbridge (LL), Pannell (GP) (SHDC), Hancock (DH) (SHDC) and Thomas (DT) (DCC)

Matters arising.

County Councillors Report.

See appendix 1 <https://www.diptfordparishcouncil.org/meetings.php>

South Hams District Councillors Report

See appendix 2 <https://www.diptfordparishcouncil.org/meetings.php>.

Open Forum

2024 077 Declarations of Interest – Cllr Crocker – planning application 1155/24/ARC

2024 078 The Minutes of the Meeting held on the 14th May 2024, as previously circulated, were confirmed and signed by the Chair.

2024 079 Diptford Playing Field

a) To receive the financial statement for Diptford Amenity Trust
Current Account: £5,778.00 Savings Account: £1,163.54

Receipts

Interest received - £2.56

Payments

K Jane – invoice 1809 – grass cutting 9th and 23rd May - £170.00

Transfers In

none

Transfers Out

none

a) Tennis Courts – no update

b) Play Equipment – Mr Tanner has now repaired the activity frame and is looking at solutions for the slide.

c) Fund Raising/Grants – no updates on further grant applications.

2024 080 Highways and Community Lengthsman

- a) **Lengthsman** – works were discussed and need to be agreed with the lengthsman.
- b) **Highways notice reference** W241754391 was circulated.
- c) **Highways report** TTRO2457780 was circulated and added to the website.
- d) **Highways notice reference** WW241749111 was circulated.
- e) **Gara Bridge Protection Scheme** design has been finalised and circulated.
- f) **Parish Road Warden Scheme** – Further information required to set up.

2024 081 Planning

- a) Planning applications considered:
 1. Reference: 1499/24/CTN. Temporary Campsite Notification. Site Address: Field at SX 7334 5654, Holesome Park, Diptford. Description: Temporary Campsite Notification for a pop-up campsite to operate for up to a total of 60 days between 24th May until 22nd September 2024. **NOTE FOR INFORMATION ONLY**
 2. Reference: 0985/24/PDM. Site Address: Barn At Sx 752 546, Crabadon, Diptford. Description: Application to determine if prior approval is required for a proposed change of use of agricultural building 1 No dwelling (class C3) & for associated development (Class Q (a+b)). **NOTE FOR INFORMATION ONLY**
 3. Reference: 1155/24/ARC. Approval of Details Reserved by Conditions. Site Address: Land At Sx 748 558, Diptford TQ9 7NP. Description: Application for approval of details reserved by Condition 6 (Surface Water Design) of planning consent 1037/23/ARM. Decision due 20th June 2024 -**SUPPORT**
 4. Reference: 0985/24/PDM. Prior Approval Agricultural Building to Dwelling C3. Site Address: Barn At Sx 752 546, Crabadon, Diptford. Description: Application to determine if prior approval is required for a proposed change of use agricultural building to 1No dwellinghouse (class C3) & for associated development (Class Q (a+b)). Decision due 28th June 2024 - **SUPPORT**
 5. Reference: 1747/24/CTN Temporary Campsite Notification. Site Address: Farleigh Camping Farleigh Cross Higher Farleigh Moreleigh Totnes Devon TQ9 7JW. Description: Temporary Campsite Notification for a pop-up campsite to operate for a total of 40 days between 29th July – 6th September 2024. **NOTE FOR INFORMATION ONLY**
 - 6.
- b) Planning applications to note/decisions:
 1. Reference: 1302/24/ARC. Approval of Details Reserved by Conditions. Site Address: Thorn Farm, Springfield, Beenleigh Bridge Road, Diptford, TQ9 7NF. Description: Application for approval of details reserved by condition 4 (Sustainable Drainage Option) for planning consent 2669/21/FUL. Decision: Discharge of Condition Approved. Decision date: 22 May 2024.
 2. Reference: 1110/24/CLE. Certificate of Lawfulness for Existing Use. Site Address: Greenpark, West Moore Farm, Diptford, Totnes, TQ9 7PE. Description: Certificate of lawfulness for existing commencement of 45/0149/15/F for demolition of existing single storey dwelling and replace with two storey dwelling. Decision: Cert of Lawfulness (Existing) Certified. Decision date: 28th May 2024
 3. Reference: 1238/24/ARC. Approval of Details Reserved by Conditions. Site Address: Simpson Farm Diptford TQ9 7NF. Description: Application for approval of details reserved by Condition 3 (Windows/Patio Doors) of Planning Consent 0180/24/LBC. Decision: Discharge of Condition Approved. Decision Date: 04 June 2024

c) Planning Applications Withdrawn

1. None

2024 082 Finance

1. The following payments were approved:

Payments

A Kohler – Clerks Office - £16.00
 A Kohler – Mileage/Parking - £9.00
 A Kohler – Stationary - £4.00
 J & JM Widdicombe – May 24 payment - £150.00
 J & JM Widdicombe – April 24 balance of payment - £25.00
 HMRC – Clerk PAYE - £154.20
 A Kohler – Salary April 2024 - £717.71
 Zurich Insurance - £206.08
 Western Web – new email addresses - £86.40

Receipts

Interest received - £22.90.

Transfers In from Reserves

£175.00 for lengthsman May 24 payment and shortfall of £25.00 for April payment (now paid by monthly standing order)

Transfers Out to Reserves

None

2. The Financial Statement was received:

Current Account 12 th June 2024	£4,893.78	£344.00	P3 - Footpath maintenance
MINUS Unpresented: Clerk's expenses	£29.00	£1,000.00	Winter Emergency Planning
PLUS, Uncleared receipts	£0.00	£4,626.60	Community lengthsman project
Current Account	£4,864.78	£600.13	Amenity trust
Savings Accounts	£10,923.23	£4,352.50	Contingency
TOTAL FUNDS	£15,788.01	£10,923.23	Total

Total uncommitted funds £4,864.78

2024 083 Glebe Land

Saville's to be contacted regarding the growth on the wall as it could cause a health and safety issue, due to the wall stability.

2024 084 Graveyard

Grant of £500 has been awarded to be put against the Graveyard maintenance and upkeep. In light of the fact, that no grant was claimed last financial year.

2024 085 Correspondence

Correspondence was received from Sue Hopwood regarding the unkempt state of the Graveyard. This has been noted by the Parish Council but unfortunately while the Parish Council are sympathetic to this, it is currently the responsibility of the Church.

2024 086 P3 Parish Paths

Cllr Peach has agreed to assist Cllr Parker-Davidson with reporting any works required.

2024 087 Defibrillator Training

We are currently waiting on dates for the training from the training provider.

2024 088 Council Email Addresses

This is currently being worked on by the IT company the Parish Council uses.

2024 089 Annual Governance and Accountability Return

- a) To resolve to use the certificate of exemption instead of the full internal report.
- b) To approve Section 1 of the Annual Governance Statement 2023-2024
- c) To approve Section 2 of the Accounting Statements 2023-2024
- d) To agree the dates for the period of exercise of public rights (the inspection period must be 30 working days inclusive and must include the first 10 working days in July)

2024 090 Any Other Business

The snow warden to be contacted to confirm that he is happy to continue.

The meeting closed at 8.20pm

Next Meeting:

9th July 24 at 7pm Parish Council Meeting – Diptford Parish Hall

13th August 24 at 7pm

10th September 24 at 7pm