

Diptford Parish Council Meeting

Tuesday 8th October 2024

Diptford Village Hall

MINUTES

Present Cllrs, Franklin (Chair) (SF), Parker-Davidson (Vice Chair) (STD), Lethbridge (LL), Peach (CP), Hill (SH), Crocker (TC), Carrol (LC), Hancock (DH) (SHDC), Thomas (DT) (DCC) and Ali Kohler (Clerk)

No members of the public attended.

The Chair welcomed everyone to the meeting.

2024 135 Apologies for absence were received from Cllr Pannell (GP) (SHDC)

Matters arising.

County Councillors Report.

Cllr Thomas advised that he had given a grant of £550 to the Diptford Toddler Group, so that they are able to hire the village hall for their sessions for the next 12 months

See appendix 1 <https://www.diptfordparishcouncil.org/meetings.php>.

South Hams District Councillors Report

See appendix 2 <https://www.diptfordparishcouncil.org/meetings.php>.

Open Forum

2024 136 There were no declarations of interest.

2024 137 The Minutes of the Meeting held on the 10th September 2024, as previously circulated, were confirmed and signed by the Chair.

Cllr Hancock (DH) (SHDC) and Cllr Thomas (DT) (DCC) left the meeting.

2024 138 Diptford Playing Field

a) To receive the financial statement for Diptford Amenity Trust

Current Account: £2,306.00

Savings Account: £1,183.57

Receipts

Interest received - £1.00

Payments

Mr D Murrell – Removal of Bamboo - £250.00

SHDC – playground inspections - £282.00

K Jane – grass cutting 18/9/24 – invoice 1983 - £85.00

Transfers In

none

Transfers Out

None

a) The Parish Council would like to thank the Playing Field Group for their great effort with the tidy up last month. There are still areas of concern with brambles, and it was agreed to have David Murrell clear those brambles

- b) **Multi surface play area** – no update.
- c) **Play Equipment** – safety inspection contract was renewed.
- d) **Fund Raising/Grants** – no updates on further grant applications.
- e) **Bamboo at Playing Field** – The bamboo is currently dying off now that it has been treated.
- f) **Tree Surveys** - It was agreed that a tree survey should be instructed in line with our insurance. Cllr Parker Davidson to action
- g) **Trustees of Amenity Trust** – no current requirements
- h) **Insurance** – It was agreed that the public liability insurance be renewed with Community First Insurance which is underwritten by Zurich Insurance

2024 139 Highways and Community Lengthsman

- a) **Lengthsman** – No additional works noted
- b) **Highways** – None to note

2024 140 Planning

- a) Planning applications considered:
 1. Reference: 2705/24/HHO - House Holder Application. Site Address: Bradridge House, Diptford, TQ9 7PD. Proposal: Householder application for creation of an enclosed porch and replacement doors and windows on the southwest courtyard. Replacement porch canopy of the main rear entrance on the northwest courtyard. Minor internal works on the ground floor of the northern wing. **It was agreed to support this application.**
 2. Reference: 2714/24/LBC – Listed Building Consent. Site Address: Bradridge House, Diptford, TQ9 7PD. Proposal: Listed building consent for creation of an enclosed porch and replacement doors and windows on the southwest courtyard. Replacement porch canopy over the main rear entrance on the northwest courtyard. Minor internal works on the ground floor of the northern wing. **It was agreed to support this application.**
 3. Reference: 2501/24/FUL – Full Planning Application. Site Address: Land at SX755 560 Diptford. Proposal: READVERTISEMENT (amended description & site address) Demolition of existing barn and erection of two dwellings. **This was discussed in detail and there were concerns over the disproportionate over development in the area and concerns were raised regarding the viability of the access road.**
 4. Reference: 3007/24/LBC – Listed Building Consent. Site Address: Beenleigh Manor, Diptford, TQ9 7NF. Proposal: Listed building consent for installation of ASHP & screening. Re-modelling of entry way to Pigsty Cottage & installation of EV charging points adj to Beenleigh Manor & Stable Cottage. **It was agreed to support this application.**
 5. Reference 3006/24/HHO – House Holder Application. Site Address: Beenleigh Manor, Diptford, TQ9 7NF. Proposal: House holder application for the installation of ASHP & screening. Re-modelling of entry way to Pigsty Cottage & installation of EV charging points adj to Beenleigh Manor & Stable Cottage. **It was agreed to support this application.**
- b) Planning applications to note/decisions:
 1. Reference: 1225/24/FUL – Full Planning Application. Site Address: Woodside Cottage, Etheridge, Diptford, Devon, TQ9 7NQ. Description: Deconstruction of existing agricultural barn and construction of 2 no dwellings following Class Q

approval under approval 1343/23/PDM. **Decision: Conditional Approval.**
Decision Date: 10th September 2024.

c) Planning Applications Withdrawn

1. None

2024 141 Finance

1. The following payments were approved:

Payments

- A Kohler – Clerks Office - £16.00
- A Kohler – Mileage/Parking - £9.00
- A Kohler – Stationary - £4.00
- J & JM Widdicombe – October 24 payment - £150.00
- HMRC – Clerk PAYE - £114.00
- A Kohler – Salary August 2024 – 556.80

Receipts

- Interest received - £9.02
- Precept payment 2 - £10,091.50

Transfers In from Reserves

£150.00 for lengthsman October 24 payment (now paid by monthly standing order)

Transfers Out to Reserves

None

2. The Financial Statement was received:

Current Account 2 nd October 2024	£11,522.91	£344.00	P3 - Footpath maintenance
MINUS Unpresented: Clerk's expenses	£29.00	£1,000.00	Winter Emergency Planning
PLUS, Uncleared receipts	£0.00	£4,026.60	Community lengthsman project
Current Account	£11,493.91	£600.13	Amenity trust
Savings Accounts	£10,354.14	£4,383.41	Contingency
TOTAL FUNDS	£21,848.05	£10,354.14	Total

Total uncommitted funds £11,493.91

2024 142 Glebe Land

Contact name and telephone number has been passed to Cllr Franklin to arrange a meeting.

2024 143 Graveyard

South Hams District Council have now cut the grass once. If any regular visitor to the graveyard has difficulty accessing a grave they visit, please contact the church. The mapping of the graves in the graveyard is still ongoing.

2024 144 Correspondence

none

2024 145 P3 Parish Paths

Cllr Crocker has met with Guy Gilmore. Guy Gilmore is happy to clear the ditches making the area suitable for the installation of a pipe which should then clear the water. This should be completed over the next month or so. Cllr Crocker to liaise with Guy Gilmore and the landowner.

2024 146 Defibrillator Training

This is currently being offered by the Air Ambulance for free. The parish hall has been booked for 7th November 2024 at 6.30pm. It is open to all but if you are interested in attending, please can you contact the parish clerk on clerk@diptfordparishcouncil.org so that we have an idea of numbers.

2024 147 Council Email Addresses

The new parish council email addresses are now up and running and any emails to the parish council and parish councillors should be sent to the new email addresses. The new email addresses are now on the parish council website as well as listed below.

Cllr Sue Franklin (Chair) – sue.franklin@diptfordparishcouncil.org

Cllr Steven Parker Davidson (vice Chair) –

steven.parker.davidson@diptfordparishcouncil.org

Cllr Steve Hill – steve.hill@diptfordparishcouncil.org

Cllr Trevor Crocker – trevor.crocker@diptfordparishcouncil.org

Cllr Louise Lethbridge – louise.lethbridge@diptfordparishcouncil.org

Cllr Chris Peach – chris.peach@diptfordparishcouncil.org

Cllr Lucy Carrol – lucy.carrol@diptfordparishcouncil.org

Ali Kohler (Clerk) – clerk@diptfordparishcouncil.org

2024 148 Councillor Vacancy

The Parish Council would like to thank Jeremy Randall for his hard work and support as Parish Councillor. We are deeply sorry that he is unable to continue.

Therefore, there is now a vacancy on the parish council. If anyone one is interested in joining the parish council, please contact Cllr Franklin (Chair) or Ali Kohler (Clerk) in the first instance.

2024 149 Any Other Business

none

The meeting closed at 8.35pm

Next Meeting:

12th November 24 at 7pm – Diptford Amenity Trust AGM – Diptford Parish Hall

12th November 24 at 7.30pm Parish Council Meeting

10th December 24 at 7pm