

**Diptford Parish Council Meeting**

**Tuesday 10<sup>th</sup> December 2024**

**Diptford Village Hall**

**MINUTES**

**Present Cllrs, Franklin (Chair) (SF), Parker-Davidson (Vice Chair) (STD), Lethbridge (LL), Peach (CP), Carroll (LC), Hill (SH), Pannell (GP) (SHDC), Hancock (DH) and Ali Kohler (Clerk)**

Three members of the public attended and Richard Hosking (prospective DCC councillor)  
The Chair welcomed everyone to the meeting.

Richard Hosking introduced himself to the meeting

**2024 165 Apologies for absence were received from Cllrs Crocker (TC) and Thomas (DT) (DCC)**

**Matters arising.**

**County Councillors Report.**

See appendix 1 <https://www.diptfordparishcouncil.org/meetings.php>.

**South Hams District Councillors Report**

See appendix 2 <https://www.diptfordparishcouncil.org/meetings.php>.

Cllrs Pannell (GP)(SHDC) and Hancock (DH) (SHDC) left the meeting

**Open Forum**

**2024 166 There were no declarations of interest.**

**2024 167 The Minutes of the Meeting held on the 12<sup>th</sup> November 2024, as previously circulated, were confirmed and signed by the Chair.**

**2024 168 Diptford Playing Field**

**a) To receive the financial statement for Diptford Amenity Trust**  
**Current Account: £1,876.93                      Savings Account: £16,259.74**

Receipts

Interest received - £1.07

Donation - £15,000.00

Easy Fundraising - £34.13

Donation - £40.00

Payments

K Jane – invoice 2043 - £85.00

Transfers In

none

Transfers Out

None

**b) Tree Survey** – Due to the recent stormy weather, 2 large branches have come down from the Scots Pine in the playing field. The large branches landed on the road and were removed by DCC. The tree survey was due to be carried out this week but now the Scotch Pine has been assessed as no longer viable and the tree is severely compromised. It was agreed that the remainder of the Monterey Pine needs to come down. Cllrs are now arranging quotes for the remainder of the Monterey Pine to be taken down and removed, leaving a safe area of the vast trunk as a monolith feature.

**c) Fund Raising/Grants** – A donation of £15,000 was received by the Amenity Trust towards the refurbishment of the tennis courts to a Multi Surface playing surface. Current quotes of around £20,000 have been received to complete the work and carry out all the improvements we would like to do. Cllrs are looking to other grant sources for the short fall including fundraising. Easy fundraising has now raised £251.47, and we are now up to 17 households and raising monies regularly. Gift Aid and Paypal giving is currently being processed for future donations. Gift Aid will be able to be backdated for donations already received.

**d) Playpark** – Quotes have been obtained to replace the tennis court with a multi surface playing surface. We are hopeful that the work will start at the beginning of March 2025. Cllr Hill is to speak to the playing field group regarding outstanding repairs and the structure of the group.

## **2024 169 Highways and Community Lengthsman**

- a) **Lengthsman** – No additional works noted
- b) **Highways** – Cllr Peach contacted Cllr Pannell with a map detailing roads, which require the road sweeper due to them being muddy in parts the parish which are a safety concern. Cllrs Franklin and Carrol met with Cllr Thomas (DCC) with the concern over road safety in the village particularly for school children and parishioners who are on foot. Keep reporting potholes to Devon County Council highways if they are a concern, potholes which meet the requirement of being repaired are not always being repaired. Ice has formed on some roads in the parish and concerns raised that none of the roads are gritted including the route of the school bus which covers the road from Avonwick to Diptford. Clerk to check if this route should be gritted and parishioners and snow wardens are asked to check that the grit bins are full for people to use.

Richard Hosking left the meeting.

## **2024 170 Planning**

- a) Planning applications considered:
  - 1. Reference:3523/24/ARC – Approval of Details Reserved by Conditions. Site Address: Simpson Farm, The Bungalow, Diptford, TQ9 7NF. Description: application for approval of details reserved by conditions 6 (facing/roofing materials), 7 (windows/doors), 8 (External attachments, 10 (External Lighting) and 11 (Renewable Energy Technologies) of planning consent 3342/23/FUL – **no consultation required for information only**
  - 2. Reference: 3619/24/ARC – Approval of Details Reserved by Conditions. Site Address: Higher Holsome, Diptford, TQ9 7NA. Description: Application for approval of details reserved by conditions 8 (slates) and 10 (Air Source Heat Pump/PV Panels) of planning consent 0216/23/FUL – **no consultation required for information only**

3. Reference: 3700/24/FUL – Full planning application. Site Address: Stert Barton Lodge, Diptford, TQ9 7NB. Description: Replacement dwelling following Clas Q approval ref: 0306/23/PDM – **Comments to be made by 2<sup>nd</sup> January 2025.**  
**Support**

b) Planning decisions:

1. Reference: 3006/24/HHO – Householder Application. Site Address: Beenleigh Manor, Diptford, TQ9 7NF. Description: Householder application for the installation of ASHP & Screening. Re- modelling of entry way to Pigsty Cottage & installation of EV charging points adj to Beenleigh Manor and Stable Cottage. **Decision: Conditional Approval. Decision Date 14<sup>th</sup> November 2024**

2. Reference: 3007/24/LBC – Listed Building Consent. Site Address: Beenleigh Manor, Diptford, TQ9 7NF. Description: Listed Building Consent for installation of ASHP and screening. Re-modelling of entry way to Pigsty Cottage screening & installation of EV charging points adj to Beenleigh Manor & Stable Cottage. **Decision: Conditional Approval. Decision Date: 14<sup>th</sup> November 2024.**

3. Reference: 2989/24/LBC – Listed Building Consent for erection of enlarged conservatory to replace existing conservatory. **Decision: Conditional Approval. Decision Date: 27<sup>th</sup> November 2024.**

4. Reference: 2990/24/HHO – Householder Application. Site Address: Broadmead, Diptford, TQ9 7LX, Description: Householder application for erection of enlarged conservatory to replace existing conservatory. **Decision: Conditional approval. Date: 28<sup>th</sup> November 2024**

c) Planning Applications Withdrawn

1. None

## 2024 171 Finance

### 1. The following payments were approved:

#### Payments

A Kohler – Clerks Office - £16.00

A Kohler – Mileage/Parking - £9.00

A Kohler – Stationary - £4.00

J & JM Widdicombe – December 24 payment - £150.00

HMRC – Clerk PAYE - £170.14

A Kohler – Salary November 24 – £754.38 (includes pay award April 24 - £220.31 – to be adjusted in December 24 salary)

South Hams CAB – Grant - £100.00

#### Receipts

Interest received - £9.34

#### Transfers In from Reserves

£150.00 for lengthsman December 24 payment (now paid by monthly standing order)

## 2. The Financial Statement was received:

Current Account 4 <sup>th</sup> December 2024	£9,769.45
MINUS Unpresented: Clerk's expenses	£29.00
PLUS, Uncleared receipts	£0.00
Current Account	£9,740.45
Savings Accounts	£10,072.08
<b>TOTAL FUNDS</b>	<b>£19,812.53</b>

£344.00	P3 - Footpath maintenance
£1,000.00	Winter Emergency Planning
£3,726.60	Community lengthsman project
£600.13	Amenity trust
£4,401.35	Contingency
£10,072.08	Total

**Total uncommitted funds £9,740.45**

### 2024 172 Glebe Land

No update

### 2024 173 Graveyard

Graves are currently still being mapped and hopefully the mapping will be completed by the end of December.

### 2024 174 Correspondence

Letter sent regarding overgrown hedge which is causing concern for road safety.

### 2024 175 P3 Parish Paths

Cllr Parker Davidson still working on this. Possibly get a woodchipper to chip wood to put the chippings down, in light of the wood from the tree coming down at the playpark.

### 2024 176 Airband Broadband

Cllr Rufus Gilbert has not responded to requests for comment, despite email and follow up email having been sent. Cllr Peach to investigate taking the matter further. Concerns regarding the future of broadband access in the parish which will affect everyone when the old-style phone lines shut down.

**2024 177 Precept Information** – Budget monitoring information was circulated prior to next parish council meeting.

## **2024 178 Any other business**

1. Councillor Expenses Policy – was circulated and agreed. Proposed by Cllr Peach and seconded by Cllr Hill.
2. Defibrillator locations – Clerk to update on national databases the defibrillator locations. Cllrs to confirm the locations to the clerk
3. Constitution of Playing Field Group – deferred to next parish council meeting.
4. A big heartfelt thanks to all who contributed to the sorting out of the Diptford Parish Christmas Tree, it is looking wonderful.
5. A reminder of Cllr email addresses, including the new Cllr Paterson, should anyone need to contact a Cllr

Cllr Sue Franklin (Chair) – [sue.franklin@diptfordparishcouncil.org](mailto:sue.franklin@diptfordparishcouncil.org)

Cllr Steven Parker Davidson (vice Chair) –

[steven.parker.davidson@diptfordparishcouncil.org](mailto:steven.parker.davidson@diptfordparishcouncil.org)

Cllr Steve Hill – [steve.hill@diptfordparishcouncil.org](mailto:steve.hill@diptfordparishcouncil.org)

Cllr Trevor Crocker – [trevor.crocker@diptfordparishcouncil.org](mailto:trevor.crocker@diptfordparishcouncil.org)

Cllr Louise Lethbridge – [louise.lethbridge@diptfordparishcouncil.org](mailto:louise.lethbridge@diptfordparishcouncil.org)

Cllr Chris Peach – [chris.peach@diptfordparishcouncil.org](mailto:chris.peach@diptfordparishcouncil.org)

Cllr Lucy Carrol – [lucy.carrol@diptfordparishcouncil.org](mailto:lucy.carrol@diptfordparishcouncil.org)

Cllr Gavin Paterson – [gavin.paterson@diptfordparishcouncil.org](mailto:gavin.paterson@diptfordparishcouncil.org)

Ali Kohler (Clerk) – [clerk@diptfordparishcouncil.org](mailto:clerk@diptfordparishcouncil.org)

The meeting closed at 8.40pm

## **Next Meeting:**

12<sup>th</sup> February 2025 at 7pm

12<sup>th</sup> March 2025 at 7pm