

# Diptford Annual Parish Council Meeting

## Tuesday 8 May after the Parish Council meeting (7.30 pm)

### To all members of the Council

You are hereby summoned to attend the Annual Meeting of Diptford Parish Council to be held in the Village Hall, Diptford after the Parish Council (7.30 pm) for the purpose of transacting the following business.



Zoe Oldman, Clerk to the Council

Date 30 April 2018

**The Public are welcome to attend.** *If any member of the public wishing to attend the Meeting has special requirements (mobility or sensory impairment), please contact the Clerk, Zoe Oldman on 01752 873446*

### AGENDA

#### 08.05.1 Election of officers

1. Election of Chairman and completion of Declaration of Acceptance of Office
2. Election of Vice-Chairman
3. Newly-elected Councillors completion of Declaration of Acceptance of Office of Councillor

#### 08.05.2 To accept apologies for absence

#### 08.05.3 To appoint members to serve on the following Committees and outside bodies:

Committee/Outside body	2017/8 Members
Village Hall Committee	<i>Cllr Hill</i>
P3 liaison	<i>Cllr Parker-Davidson</i>
GDPR liaison	<i>Cllr Parker-Davidson</i>
Diptford Community Fund	<i>Cllrs Baggott &amp; Lethbridge</i>
Community Lengthsman liaison	<i>Cllr Crocker</i>

#### 08.05.4 To approve Parish Council arrangements

Description	Appointee	Comments
Snow Warden	Andrew Savery	
Internal Auditor	Alison Marshall	
Insurance	Zurich	

#### 08.05.5 To confirm the 2018/9 Meeting Schedule

#### 08.05.07 Re-adoption of policies

Standing orders  
Financial regulations  
Complaints procedure

#### Re-adoption of Council documents

Asset register  
Risk Assessment Statement

#### 08.05.08 Any other business